

SCHIRN KUNSTHALLE FRANKFURT

PRESS GUIDELINES FOR THE TAKING OF PHOTOGRAPHS AND THE MAKING OF FILM AND AUDIO RECORDINGS IN THE SCHIRN KUNSTHALLE FRANKFURT

Dear Colleagues,

Thank you for your interest in the SCHIRN KUNSTHALLE FRANKFURT. You are welcome to take photographs and make audio/film recordings in the SCHIRN; we would like to request, however, that you observe the following guidelines and send the signed request form to the SCHIRN's Press Office as an indication of your consent.

1. Please be considerate of our visitors and our guided tours during opening hours and please ensure that visitor traffic flow, delivery activity, and the administrative operations of the Schirn are not unnecessarily obstructed by your work.
2. You acknowledge that the design of the SCHIRN KUNSTHALLE FRANKFURT and the architectural realization of this design are protected by copyright law in favor of the architectural firm Bangert, Jansen, Scholz & Schultes.
3. The taking of photographs and the making of audio and film recordings is allowed for the purposes of editorial coverage of the SCHIRN KUNSTHALLE FRANKFURT and its current exhibitions. Use for any other purpose requires prior written permission, and a fee may be charged. Any other form of use or application, especially any usage for advertising purposes or the transmission to third parties, is expressly prohibited.
4. If you wish to take close-up shots of individual objects, we ask that you first consult with our Press Office staff. All objects on display in our exhibitions are loans. The SCHIRN KUNSTHALLE FRANKFURT is under an obligation to guarantee the protection of copyright agreements with lenders as well as to ensure the observance of rights of use.
5. The objects on display in the Schirn are sensitive to light. The taking of photographs and the shooting of film should thus occur in principle without auxiliary lighting. The taking of photographs with flash and tripod is prohibited for the protection of the objects on display. We request that employees of news organizations and photo agencies contact the Schirn's Press Office staff for special authorization in this regard.
6. With regard to lighting works on display when shooting film we ask that you observe the following:
 - Special care must be taken in the case of works on paper and textiles as these materials are very light-sensitive.
 - In the case of glazed works and vitrines use as much cold light as possible to avoid warming the limited air space.
 - Duration of illumination: one minute maximum.
 - Camera prefocusing should be done without auxiliary lighting.
 - Minimum distance of light sources from works on display: 1.5 meters.

Please follow the instructions of our restorers and our supervisory and security staff at all times.

7. Please do not drag heavy cases or similar items across the floor and take particular care when handling unwieldy objects such as camera tripods and spotlights. Please do not use pointed tripod legs on the Schirn premises.

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8. Liability of the SCHIRN KUNSTHALLE FRANKFURT shall be limited to gross negligence and fault.

We ask for your understanding regarding the necessity of these guidelines and look forward to working with you. Should you have further questions, the Schirn's Press Office staff can be reached by telephone at +49.69.299 882-118 or by e-mail at presse@schirn.de.

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